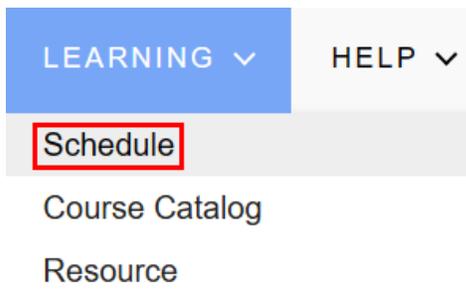


Mandated Reporter Registration Instructions for Existing HSLC Users

Step 1 – Register:

Login to the Human Services Learning Center (HSLC) at <https://www.hslcnys.org/hslc/>.

Go to the **Learning** tab in the top menu bar and select **Schedule**.



Type “*mandated reporter*” for the class title and select the magnifying glass to search.

Search Schedule:

Class:

Provider: (All Providers)

Content: (All Course Content)

From: **To:**

Regions: 1 2 3 4 5 6 [Check All](#)

If no regions are selected, only web-based classes will be displayed

Hover the mouse cursor over the class title within the **Search Results** to display the **Additional Information** window.

Select the **Register** button.

Additional Information

Course Description:
This 2-hour web-based online training course is available 24/7 and addresses legal definitions, indicators of abuse and maltreatment including indicators in a virtual environment, implicit bias in decision-making, adverse childhood experiences (ACEs), trauma informed practice, how to make a report to the State Central Register, what happens after you make the call and confidentiality and immunity. This training also features interactive exercises where you will be asked to apply what you have learned. This course meets the New York State Education Department mandatory requirements for Training in Child Abuse Identification and Reporting. It is the only course which meets the requirements for mandated reporters contained in Part JJ of Chapter 56 of the Laws of 2021.

Multipart: no

Class Type(s): HSLC Web based

Course Contact:
Patricia Hartman
Email: patricia.hartman@ocfs.ny.gov
Phone: (716) 398-5414

Slots are available for this Class [Register](#) 

[Get Announcement](#) | [Add to my wait list](#)

You will receive an email with subject **HSLC: PRECLASS EMAIL (Self-Directed Mandated Reporter Registration)**. This is your pre-class registration confirmation which outlines the class requirements and lists support contact information.

Step 2 – Start the class:

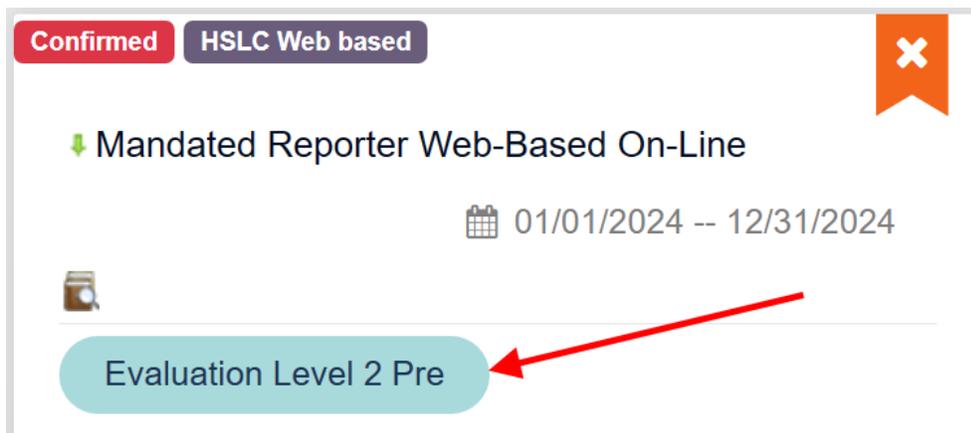
Select **Go to My Trainings** from the HSLC Home screen.



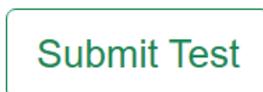
Select **View Course Detail** to expand the class window.



Select **Evaluation Level 2 Pre** and complete the pre-test evaluation.



Select **Submit Test** after answering all questions.



Select **Mandated Reporter (MR)** or the **Launch** icon to begin the content.

Confirmed HSLC Web based 

↓ Mandated Reporter Web-Based On-Line

 01/01/2024 -- 12/31/2024

 **Pre-test:** Mandated Reporter 2023 

Content	Launch	Type
Mandated Reporter (MR)		WBT

Select and complete the **Evaluation Level 1**.

Evaluation Level 1

Select and complete the **Evaluation Level 2 Post**. **This is required in order to receive your certificate of completion.*

Evaluation Level 2 Post